S C I E N T O L O G Y® P O L I C Y D I R E C T I V E

3 JULY 1994
ISSUE II

ALL ORGS
Treasury Secs
PESes
Registrars
Dissem Secs
FBOs
FSCs
FSSCs
FSM I/C
Super Power Expansion Pjt
Cont Fin Off
FLB Fin Off
Int Fin Off
ALL MISSIONS

URGENT - IMPORTANT

Tax Rudiments Policy 11

COMPLIANCE WITH TAX REGULATIONS

COMMINGLING OF ORG AND PERSONAL FUNDS

(Originally issued as Int Finance ED 548 on 22 Sept. 1993. Revised and expanded to prohibit the use of personal bank accounts to relay donations from parishioners to Scientology organizations.)

Refs:
HCO™ PL 15 Aug. 82 II — Finance Series 29 THE COUNTING OF GROSS INCOME
HCO PL 8 Feb. 71 I — TRANSFERRING FUNDS

Contrary to Church policy, there has been an instance where a staff member's personal bank account was used to deposit Church funds and to relay those funds to another Scientology organization. There have also been a few instances where a staff member's or Field Staff Member's personal account was used to deposit and relay donations from a parishioner to a Scientology organization.

This practice clearly violates finance policy as it sets an individual up as an unauthorized Flag Banking Officer for the organization as well as an unnecessary relay point on the disbursement line.

From a tax perspective, this practice may render the person acting as the relay point liable to account for the money so deposited, since it is now commingled with his personal money and income and cannot be easily distinguished.

Therefore the following rules apply:

NO STAFF MEMBER OR FIELD STAFF MEMBER MAY USE A PERSONAL BANK ACCOUNT AS A RELAY POINT FOR ANY MONEY BEING PAID FROM ONE CHURCH ENTITY TO ANOTHER.

AND

NO STAFF MEMBER OR FIELD STAFF MEMBER MAY USE A PERSONAL BANK ACCOUNT TO DEPOSIT AND RELAY DONATIONS FROM A PARISHIONER TO A CHURCH ENTITY.

INTERNATIONAL FINANCE DIRECTOR

Authorized by
AVC INTERNATIONAL

for
CHURCH OF SCIENTOLOGY
INTERNATIONAL

CSI:AVCI:JE:dj

© 1994 CSI. All Rights Reserved. FLAG, SUPER POWER, HCO and SCIENTOLOGY are trademarks and service marks owned by Religious Technology Center and are used with its permission. Printed in U.S.A.